

**MINUTES OF MEETING
GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT**

A Community Workshop of the Grand Haven Community Development District's Board of Supervisors was held on **Thursday, March 1, 2012**, immediately following the Continued Meeting scheduled to commence at **10:00 a.m.**, at the **Grand Haven Village Center, Grand Haven Room, 2001 Waterside Parkway, Palm Coast, Florida 32137**.

Present at the meeting were:

Dr. Stephen Davidson	Chair
Peter Chiodo	Vice Chair
Marie Gaeta	Assistant Secretary
Tom Lawrence	Assistant Secretary
John Pollinger	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Matt Kozak	Wrathell, Hunt & Associates, LLC
Barry Kloptosky	Field Operations Manager
Howard McGaffney	Amenity Management Group (AMG)
David Cottrell	Aquatic Systems
Sterling Colee	Grand Haven Realty
Vic Natiello	Resident
Bob Hopkins	Resident
Diane Layng	Resident

FIRST ORDER OF BUSINESS

CALL TO ORDER/ROLL CALL

Mr. Wrathell called the meeting to order at 10:21 a.m., and noted, for the record, that all Supervisors were present, in person.

SECOND ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance at the beginning of the Continued Meeting held earlier.

THIRD ORDER OF BUSINESS

**CONSULTANTS, GUEST REPORTS &
PRESENTATIONS**

- **Aquatic Systems – Aeration Work for Pond 4 (David Cottrell)**

Mr. David Cottrell, of Aquatic Systems, recalled previous discussions regarding a planktonic bloom that occurs in Pond 4, which emits an odor. He advised that the only way to eliminate this problem is to change the water quality of this pond. The addition of phosphorus would work but is not cost-effective, does not last very long and requires a lot of chemicals. Mr. Cottrell indicated the most cost-effective approach is bottom aeration, which creates constant circulation. He explained the visual and sound impacts of the aeration system. Discussion ensued regarding installation matters and needs.

Supervisor Davidson noted Ponds 4 and 5 are connected and questioned if Pond 5 is having the same problem. Mr. Cottrell indicated no one has called regarding Pond 5.

Should the Board move forward with this approach, Supervisor Chiodo felt they should be prepared to implement it in other ponds, if necessary. Supervisor Davidson stressed that this approach, in Pond 4, is for a specific problem; it is not to cure the algae problem everywhere or for the benefit of the fishing population.

In order to avoid a two (2)-week delay, Mr. Wrathell recommended completing the work under the authority of the Field Operations Manager/District Manager and placing the item on the upcoming consent agenda for retroactive approval. Mr. Kozak confirmed the Board already approved this item, by motion, at the last meeting, in an amount not exceeding \$5,500, pending Mr. Cottrell's presentation.

Supervisor Lawrence asked the status of carp stocking in the lakes. Mr. Cottrell indicated everything was stocked and restocked; he will email an update to the Board. Mr. Cottrell noted the carp will not eat the plankton.

- **Parade of Homes (Sterling Colee, *Grand Haven Realty*)**

Mr. Sterling Colee, of Grand Haven Realty, addressed the Board regarding the upcoming Parade of Homes and the Board's security requirements, as relayed to him by Mr. Kloptosky. He explained that the Parade of Homes is a period of time, as opposed to a long-term event. Visitors will view the homes Monday through Saturday, between 10:00 a.m., and 5:00 p.m., and on Sundays, from noon to 5:00 p.m. He anticipated Saturday and Sunday to be the busiest days. Mr. Colee confirmed this event involves only Wild Oaks. He discussed a broker-invite party to be held in conjunction with the Parade of Homes, for which he will ensure the security requirements are met.

Mr. Colee voiced his understanding that the Board's previous motion would require a guard to be stationed at the gate from March 17 through April 1. Mr. Colee asked that the Board only require a guard/security during the times when increased traffic is expected, putting additional burden on the regular gate guard, rather than requiring it for every day and all hours of the Parade of Homes. He confirmed this means adding the extra guard/security personnel, primarily on the weekends.

Mr. Kloptosky relayed the security company's concern that they are short on part-time employees so it may be difficult to bring someone in on short notice.

Supervisor Chiodo suggested determining what is considered an excessive number of entrance requests and establishing a parameter as to when the guards would be required.

Mr. Colee suggested posting the phone number of one (1) of the homes manned by a real estate agent, so people can call to gain access. Mr. Kloptosky voiced his disapproval of this option, as he feels the agent may be distracted and not answer the phone, resulting in backups at the gate. Mr. Kloptosky was in favor of requiring a person to be stationed at the gate to personally log in visitors. Supervisor Davidson noted that the guard can view the vehicle on a camera and the license plate will be captured; however, the agent would be blindly allowing access. Supervisor Pollinger, who lives in Wild Oaks, indicated he has heard no negative feedback from others in his neighborhood regarding this approach.

Supervisor Davidson presented a cost estimate to hire a uniformed guard to be present during the entire event, not including March 8. Supervisor Davidson indicated he contacted the security company, as he is concerned about a diminished level of service, if the guards must handle more traffic. He inquired about special training or equipment, which sets the uniformed guards apart from others. Supervisor Davidson voiced his disappointment in learning that there is no special training or equipment; the only difference is the uniform. He concluded that there would be little difference in the level of coverage between requiring a uniformed guard or allowing a realtor to man the gate and keep a record of those who enter.

Mr. Vic Natiello, a resident, noted the guards record the visitor's destination and suggested a similar requirement.

In response to Supervisor Davidson's question regarding whether a real estate agent at the gate is a satisfactory solution, Supervisor Pollinger stated the gate is an obvious barrier and there is little difference between having a uniformed guard or a regular person log in the visitors.

Supervisor Gaeta spoke in favor of requiring a uniformed guard, as she feels they will be more responsible and have more experience than someone from the sales office. Supervisor Davidson reiterated that a realtor manning the gate would be required to maintain a log of visitors, the same as the uniformed guard. Supervisor Lawrence was in favor of requiring uniformed guards on the weekends and for the March 8 event but using an agent for the balance of the time.

Mr. Wrathell pointed out most of the weekday morning crunch of contractors, etc., entering the community should be over by the time the Parade of Homes starts at 10:00 a.m.

Supervisors Pollinger and Chiodo concurred with Supervisor Lawrence’s coverage recommendation.

Mr. Wrathell recommended a consent agenda item requiring a guard on the weekends and on the afternoon of March 8 and approving weekday coverage by a real estate agent, or equivalent personnel, providing the functions that a normal uniformed guard would perform, i.e., logging in visitors. Supervisor Gaeta stated her willingness to go along with the majority opinion.

Mr. Bob Hopkins, a resident, voiced his opinion that only a guard is capable of performing the required duties.

Supervisor Davidson concluded the Board’s consensus is to have a uniformed guard on the weekends and afternoon of March 8, with a realtor representative providing the normal guard functions on regular weekdays.

For Mr. Hopkins’ benefit, Mr. Kloptosky clarified that the realtor representative would only handle those entering for the Parade of Homes; all others would enter and be logged in by the guard.

Supervisor Davidson will contact the security company notifying them of the extra coverage needs.

Mr. Colee indicated the Home Builders Association requires placement of a sign during the Parade of Homes indicating it is a “Showcase Community” and provided a sample sign.

FOURTH ORDER OF BUSINESS

DISCUSSION ITEMS

A. Functionality of TAG and Tennis Court Management (SD)

Supervisor Davidson recalled the history of the Tennis Advisory Group (TAG) and the issues at the time. He explained the purpose of TAG and how they worked through the amenity

center. When TAG was created, one (1) of the issues was the reservations system. At that time, it was determined that the system in place was sufficient and could continue.

Supervisor Davidson asked the Board to reaffirm the structure and purpose of TAG and whether it should continue. Supervisor Chiodo felt TAG's original purpose still applies; however, he questioned how the representatives should be repositioned or replaced to provide a constant flow of new ideas and, if so, what entity should oversee it. Supervisor Lawrence questioned why TAG includes nonplayers and his feeling that it should only include tennis players. Supervisor Davidson advised that tennis players comprise only 5% of the community and he wanted input from others to provide a wider community voice. Supervisor Davidson noted a community concern regarding tennis players waiting in line each morning and the impression that it looks bad; it is not high class.

Supervisor Lawrence requested Mr. McGaffney's opinion. Mr. McGaffney stated he finds value in having nonplayers on TAG; they have intelligent input and provide outside perspective, when the tennis players become bogged down on issues. Supervisor Gaeta agreed. Supervisor Lawrence withdrew his concern.

Supervisor Gaeta recalled the survey conducted by Mr. McGaffney and recalled that the majority of those surveyed were in favor of keeping the current reservation system. Supervisor Gaeta noted discussion about the Board not micromanaging things and, as this is a matter for the Amenity Management Group (AMG) and Mr. McGaffney, she questioned why the Board is currently discussing it further. Supervisor Davidson indicated discussion is necessary to address reaffirmation of TAG and the scheduling issues.

In response to a question, Mr. McGaffney voiced his opinion that there is no need to periodically shuffle or replace TAG members. He feels there would be little difference; the system has worked well, with the exception of the current lack of consensus regarding the reservation system.

Supervisor Pollinger found no reason to change TAG.

Supervisor Chiodo agreed with Mr. McGaffney's opinion that there is no need to change or shuffle TAG members. He noted some replacements, as a result of people leaving the group.

Supervisor Davidson suggested that the consent agenda item on this matter also contain wording stating "the Board will not entertain this issue for an extended period of time".

Supervisor Davidson announced that the Palm Coast Tennis Center will provide a reduced rate of \$5 per session, or \$50 per month, along with use of their reservation system,

three (3) days in advance, on a call-in basis. The phone number is 986-2550. A Grand Haven ID card must be shown to receive the special pricing.

Mr. McGaffney reported concerns that the Palm Coast Tennis Center will not be able to fully accommodate Grand Haven residents, due to the high league play at the facility, and asked if there is any way to keep some courts open. Supervisor Davidson advised that it is not possible to keep them open during the week; however, some courts might be able to be opened on the weekends, depending on construction activities. Mr. McGaffney indicated that the tennis pro inquired about being able to have lessons, etc., after 5:00 p.m. It was noted that closure of the tennis courts is a financial hardship for the tennis pro. Mr. Kloptosky voiced his opinion that if the courts are closed to residents, it would not be fair to open them for the pro to teach lessons.

Supervisor Davidson recalled discussion, at the last meeting, regarding the reservation system, noting two (2) TAG members were in favor of changing and six (6) were opposed. Supervisor Lawrence noted the results of Mr. McGaffney's informal survey of tennis players; 97 were in favor of changing the system and 109 supported keeping the current first-come, first-serve system. He was, therefore, was in favor of keeping the current system. Supervisor Lawrence acknowledged the closeness of the player survey and noted that he finds it troublesome that such a large percentage of the players will be unhappy with the Board's decision but he feels majority should rule. Supervisors Gaeta and Chiodo agreed that the system should remain unchanged. Supervisor Chiodo clarified that, with regard to the operational matters of the facility, he is opposed to ruling in favor of the majority of the players who use the amenity; however, he feels decisions associated with maintenance, improvement, expansion, etc., should still rest with the Board. Supervisor Pollinger recognized that a number of people will be disappointed but he favors keeping the current system, as there is no compelling reason to change it. Supervisor Davidson was in favor of the current system.

Mr. Wrathell declared that the consent agenda will state that the Board wishes to retain the current reservation system and will not entertain this issue for an extended period of time and to maintain the TAG. Mr. McGaffney questioned if this means the Board wants no further discussion of the matter, even if an even occurs that merits a change. Supervisor Davidson confirmed that the Board does not want to discuss any change in the reservation system for an extended period of time, regardless.

Supervisor Lawrence recalled a request that the reservation times be reconsidered and asked Mr. McGaffney to work with TAG on the matter. The current time is 7:00 a.m.

Supervisor Davidson felt that the Board just approved no changes to the current system. Supervisor Lawrence clarified he is not suggesting a change to the system; rather, it is an operational issue of arrival time. Supervisor Pollinger recalled the suggestion of changing the arrival time and he wondered why that could not be a viable possibility to consider. Given the closeness of the 47% to 53% breakdown of the informal vote; meaning 47% will be unhappy with the Board's decision, Supervisor Lawrence felt that a change in the arrival time to make reservations might go a long way towards making some of the 47% happy. Mr. McGaffney will address this idea with TAG. Supervisor Davidson stressed that he does not want to revisit an issue on which TAG is deadlocked.

Ms. Diane Layng, a resident, encouraged Mr. McGaffney to consider term limitations for TAG members because the community's conception is that the TAG members control what happens on the courts. Supervisor Pollinger felt this is a reasonable request. Supervisor Davidson noted this matter was already discussed and the Amenity Director advised that a change in TAG members is not necessary. Ms. Layng commented that Mr. McGaffney does not live within the community.

The Board supported allowing Mr. McGaffney and TAG to discuss the arrival time for making reservations.

B. Dolphin Technical Solutions Project Completion Report (*for informational purposes*)

******This item, previously Item 4.D., was presented out of order.******

Supervisor Davidson presented Dolphin Technical Solutions' Project Completion Report and discussed installation of a firewall. Supervisor Lawrence questioned if the CDD is considering spending the money only for the purpose of providing wireless internet access for residents at the District's facilities. Supervisor Davidson indicated that would be a result; however, the District needs Wi-Fi so its various systems can interact and a firewall would also protect the District's information.

Supervisor Davidson identified a need to create a District database and obtained a proposal from Dolphin Technical Solutions for \$3,600 to interview staff regarding database needs and to select a database system. Once a system is selected, installation, etc., would be an additional cost to the District.

Mr. Wrathell recalled discussing this matter with Supervisor Gaeta. He noted the database is necessary for the Community-Wide Re-Registration. He recommended exploring the possibility of tying the District's and Door King's databases together.

Supervisor Gaeta suggested discussing the District's goals with Dolphin Technical Solutions during the next workshop, as she feels the District does not have the expertise to know what it needs. Supervisor Lawrence questioned the \$3,600 cost, if it is not for the purpose of designing a database for the District but is only to identify a database system for purchase. Supervisor Lawrence felt Dolphin Technical Solutions should be willing to discuss this with the Board. Supervisor Chiodo feels the Board has not yet defined its goals in order to discuss them. Supervisor Davidson advised a discussion item to determine the District's objectives for re-registration.

****Supervisor Chiodo left the meeting at approximately 12:03 p.m.****

****The meeting recessed at 12:03 p.m.****

****The meeting reconvened at 12:17 p.m.****

C. General Survey Questions (MK)

****This item, previously Item 4.B., was presented out of order.****

Mr. Wrathell suggested conducting the survey after elections.

Mr. Kloptosky asked Management if this type of survey is conducted by other districts or if it is unique to Grand Haven. Mr. Wrathell confirmed only a small number do this. Mr. Kloptosky questioned the effectiveness of a survey and whether it may become a forum for people to complain. Supervisor Davidson noted the survey could be used to speak unfavorably about Supervisors, etc., and, since it would essentially create a public document, he feels the survey should definitely not be conducted prior to the upcoming elections. Mr. Kloptosky noted the amount of complaints received already and feels the survey will invite more. Mr. Wrathell felt the survey opens the door to positive input; however, there is potential for negative feedback, which could be an embarrassment. Supervisor Gaeta suggested changing this to a resident suggestion survey, rather than satisfaction survey. Discussion ensued regarding the survey title and the pros and cons of surveys, in general.

Supervisor Davidson recommended calling it a resident survey and determining how to interpret the results. Mr. Wrathell suggested an introductory comment to the survey, identifying the wonderful things the Board has completed and focusing the survey in that direction.

Discussion resumed regarding the survey's timing. Supervisors Davidson and Gaeta stressed that they do not want the survey released prior to the November elections. Supervisor Lawrence discussed the benefits of customer satisfaction surveys and his feeling that the Board should proceed, as it is important to understand how the community feels.

The survey content, scope, ranking categories, timing, length of time to complete and frequency were discussed. Mr. Wrathell recommended limiting surveys to a few each year, rather than monthly.

As the Board wishes to delay the survey until after the November elections, Supervisor Lawrence recommended removing it from the discussion items until later in the year.

Referring back to the Dolphin Technical Solutions Wi-Fi proposal for \$2,960, Mr. Kloptosky asked if the Board wants him to move forward. The Board confirmed that Mr. Kloptosky should proceed. Mr. Wrathell recommended obtaining Board approval for any Dolphin Technical Solutions expenditures, as a Board Member is related to an employee of Dolphin Technical Solutions, LLC.

D. Update: Community Directory (MG)

******This item, previously Item 4.C., was presented out of order.******

Supervisor Gaeta met with the publisher to configure and format the community directory. It was discovered that the publisher was not capable of utilizing/importing the data in its Excel spreadsheet format. Supervisor Davidson recommended finding a new publisher. Given this dilemma, Supervisor Gaeta and Ms. Tucker spoke with Dolphin Technical Solutions regarding the problem. Dolphin Technical Solutions indicated that they can produce the information in a Crystal Reports format, which can be completed within a day or day-and-a-half. Supervisor Gaeta did not obtain a quote for this service. Supervisor Gaeta stated the publisher advised her that the font size was too small and relayed other issues.

Due to the various issues, Supervisor Gaeta indicated she plans to inform the publisher that a certain amount of money owed will be backed out of his contract because she feels he is not providing the contracted service. Supervisor Davidson advised that, if the District does not involve Dolphin Technical Solutions to convert the information, the directory will never be completed.

In response to a question, Supervisor Gaeta confirmed the District made an initial payment of \$5,000 and that the binders and tabs are ordered. She feels the District should be able to back out not just the cost to hire Dolphin Technical Solutions but the costs for everything else, as well, because she feels the District and Dolphin Technical Solutions are doing all the work. She contended that the only thing the publisher is doing is copying the directories. Supervisor Gaeta indicated an additional \$5,200 is owed on the contract with the publisher. Supervisor Davidson agreed that the District should proceed with Dolphin Technical Solutions

and subtract the cost from the balance due; he felt the District should only pay the publisher for the paper and ink. Supervisor Gaeta clarified the binders and tabs were the major costs related to the directories. Mr. Wrathell cautioned that the publisher might print the directories but hold them until full payment is received. Supervisor Gaeta advised that the purchase order states the balance will be paid upon completion of the project and inspection by the District.

Mr. Wrathell asked the Board's consensus to use the services of Dolphin Technical Solutions, as described by Supervisor Gaeta and for Mr. Kloptosky to proceed with contracting them, under his authority. Supervisor Davidson felt the District has no other choice. Supervisor Pollinger was in favor of hiring Dolphin Technical Solutions. Supervisor Gaeta acknowledged she did not obtain a quote but estimated the fee to be about \$1,000. Mr. Kloptosky indicated he spoke to Dolphin Technical Solutions and the District will be charged an hourly fee equating to approximately \$1,000 or less. Supervisor Gaeta indicated two (2) people will work on it. Supervisor Lawrence spoke in favor of deducting these costs from the publisher's contract.

Supervisor Davidson proclaimed that the District should never work with this publisher on any future projects.

E. Preparation for CWRR (Community-Wide Re-Registration) (SD)

Supervisor Davidson advised that the database and computer-related networks must be created and the Board must determine the information to be collected. He indicated he will discuss these matters further with Dolphin Technical Solutions to determine the District's needs. Supervisor Davidson noted Dolphin Technical Solutions is researching wireless communication options between the gates, Door King and the office to eventually eliminate all AT&T DSL lines. Dolphin Technical Solutions is also looking at miniature cell towers for cell phone communication in "dead zones" within the District. Supervisor Davidson stated Dolphin Technical Solutions is researching extensive wide-range technology improvement projects for the District.

Resident, Vic Natiello voiced his feeling that Wi-Fi is great but is susceptible to problems and hard wiring/cable with DSL should still be used in certain key areas, such as between the office, amenity center and gates. Mr. Wrathell concurred; all essential systems should still be hardwired. Mr. Natiello commented that an individual could "shut down" a Wi-Fi system.

F. Speeding Radar Sign (JP)

Supervisor Pollinger indicated he located a vendor for the necessary mounting hardware to attach the signs. He discussed the rationale regarding having radar signs, noting the previous

sign confirmed the District has a speeding problem. Supervisor Pollinger confirmed the estimated cost is under \$5,000.

Supervisor Davidson felt speed control and calming devices are needed due to the changing demographics of the community and for safety reasons.

Supervisor Pollinger indicated the ticket statistics are pending but tickets were issued.

Supervisor Lawrence noted speeding issues in the community extend across all age groups and felt this is a prudent purchase. In response to a question, Supervisor Pollinger confirmed the sign can be moved.

Mr. Wrathell indicated this purchase does not need to be included on the consent agenda item, as it is under \$5,000, so it can be done under Mr. Kloptosky's authority.

G. Fire Hydrants (TL)

Supervisor Lawrence indicated the city services the fire hydrants annually and paints about 20% of them. He stated this is a city matter and residents with an issue should contact the city.

It was suggested that the information be posted on the District's website. Mr. Wrathell cautioned against putting too many things on the website and felt Mr. Kloptosky could field calls as they are received.

Supervisor Lawrence commented on the appearance of the torn fence by the clubhouse and recommended contacting the bank and requesting it be fixed. Supervisor Davidson discussed the repair approach, noting the Master Association is also working on the issue.

H. Update: Florida LAKEWATCH (TL)

Supervisor Lawrence indicated he met with Mr. Jim Cook and Mr. Frank Benham to discuss rejuvenating the LAKEWATCH program in Grand Haven. They identified ponds to follow, including ponds flowing into the intercoastal waterway, for five (5) ponds. He provided a draft eblast to residents seeking three (3) volunteers. The Board reviewed slides of various lakes/ponds and discussed the sampling plan.

I. Taxes on Parcels to Be Conveyed to the District (CW)

Mr. Wrathell recalled the District is in the process of assuming some common area properties from the developer; however, as the conveyance did not take place prior to January 1, 2012, the District cannot receive a tax exemption. He indicated the District obtained deeds for about half of the properties and the other half are still pending. There may also be a few properties that the developer does not want to convey. Management paid the tax bills on the

properties for which the deeds are in hand. In order to account for the tax expenditures, Mr. Wrathell indicated approximately \$4,000 will need to be budgeted into the Fiscal Year 2013 budget.

Mr. Wrathell reviewed the spreadsheet reflecting the parcels the District wants to assume.

J. Status of New Account with PNC Bank (CW)

Mr. Wrathell advised that PNC Bank has become cumbersome to work with; therefore, he will provide additional options for the Board’s consideration at the next meeting.

FIFTH ORDER OF BUSINESS

REPORT: District Manager

- **NEXT MEETING/WORKSHOP**
 - **BOARD OF SUPERVISORS MEETING**
 - **March 15, 2012 at 9:30 A.M.**
 - **COMMUNITY WORKSHOP**
 - **April 5, 2012 at 10:00 A.M.**

The next meeting is scheduled for March 15, 2012 and the next workshop will be April 5, 2012.

SIXTH ORDER OF BUSINESS

OPEN ITEMS

Regarding the Crossings Road project, Supervisor Davidson indicated a letter was received February 1, 2012, advising that the Crossings Road will be located in an AE Special Flood Hazard Area, along with a map of the area. As this area is in the 100-year flood plain, the city wants it relocated. Supervisor Davidson summarized that the issue with the city relates to a small 33-foot path. The city is now requiring scale plans showing the nature, locations, dimensions and elevations of the area, existing or proposed structures, earthen fill, storage of materials or equipment, drainage facilities and locations by survey. In addition, the city wants sufficient compensatory storage provided to maintain predevelopment hydraulic conditions, meaning building a retention pond. Supervisor Davidson indicated he forwarded these requests to Mr. Adam Mengel and Mr. Troy Harper, who were not pleased.

Supervisor Davidson confirmed the correspondence was from Ms. Denise Bevin, who works for Ms. Sarah Lockhart’s office.

Supervisor Davidson conceptualized an alternate approach. Mr. Mengel contacted Mr. Ray Tyner, City of Palm Coast Planning Director, to schedule a meeting. Supervisor Davidson indicated the current agreement is that Mr. Mengel and Mr. Harper will provide a basic site plan application using GIS locator points to create lot lines, a proposed path and the Tract E perimeter. The county will request a donation from the CDD for fire mitigation support and Mr. Harper, as Flagler County Emergency Management Chief, has the authority to create a wildfire break, which includes a culvert, a fence and turf block. Supervisor Davidson confirmed numerous people with the county and city are working together to complete the project.

Supervisor Davidson advised that District Counsel confirmed the remaining bond funds can be donated for this purpose.

Regarding the Pergola Project, Mr. Kloptosky indicated the lumber will be delivered and a color must be selected. He provided stain color samples. The Board was in agreement with a natural tone stain for the pergola.

Regarding the Business Plan, Supervisor Gaeta indicated her portion is still pending, as she was awaiting the completion report from Dolphin Technical Solutions. Supervisor Lawrence felt the Business Plan should be completed and published on the website, as soon as possible.

Supervisor Davidson reported that he must work with Mr. Kozak on the Manual of Policies and Procedures.

SEVENTH ORDER OF BUSINESS

SUPERVISORS' REQUESTS

There being no Supervisors' requests, the next item followed.

EIGHTH ORDER OF BUSINESS

ADJOURNMENT

There being no further business, the Workshop adjourned.

On MOTION by Supervisor Gaeta and seconded by Supervisor Pollinger, with all in favor, the workshop adjourned at 1:44 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair